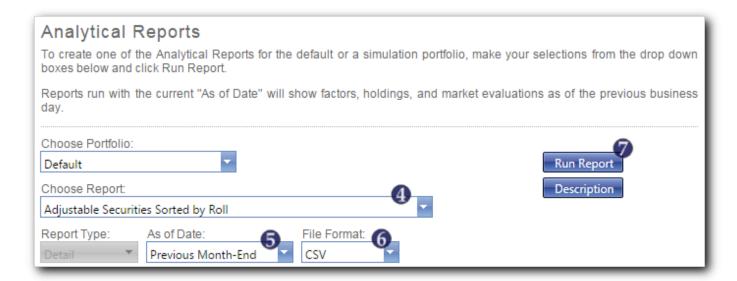
## **Import Adjustable MBS Rates**

The current coupon for adjustable Mortgage-Backed Securities (MBS) may change slightly from month-tomonth outside of the normal coupon reset interval. Thus, the current rates must be updated monthly for every adjustable MBS. The rates may be updated as follows using the **Adjustable Securities Sorted By Roll** report from the FTN website:



- 1. Log in to FTN.
- 2. Choose the **Analytics** tab.
- 3. Choose the **Reports** link.
- 4. Choose the Adjustable Securities Sorted By Roll report.
- 5. Choose the option to show **Previous Month-End Prices**.
- 6. Choose the option to save as a **CSV** file.
- 7. Click on Run Report.
- 8. Save the file in the **F:\CMR\** directory. The actual name of the file does not matter, but it should be something easy to remember, e.g. F:\CMR\Adjust.csv.
- 9. Click on **Import Adjustable MBS Rates** on the Main Menu of the Loan Management program.
- 10. Choose the file you saved above and click the Open button.

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