

Void a Payment

1. From the main menu, go to [Receive Payments].
2. If the payment needs to be voided, click [Void Receipt] near the bottom right of the window.
3. Enter a reason for voiding in the teal pop-box box.
4. Click [OK].

From:

<https://grandjean.net/wiki/> - **Grandjean & Braverman, Inc**



Permanent link:

https://grandjean.net/wiki/tax_coll/void_a_payment?rev=1590779576

Last update: **2020/05/29 19:12 UTC**