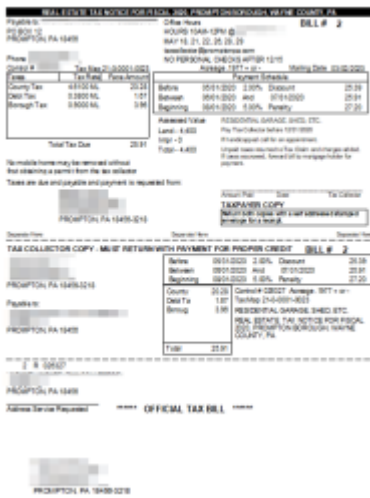


Bills and Dups Menu



- [Flagged Receipts](#)



Unpaid Bills

The Unpaid Bills button will print bills for those that remain unpaid. Real Estate and PerCapita/Occupation print separately. We have placed the address on the bill to show through a window envelope after folding.

An asterisk (*) appears next to the bill number for properties that are for sale by Tax Claim. Unpaid bills can be selected by zip code, leave this field blank to print all unpaid bills.



Unpaid Labels/Env

Unpaid Labels/Env will print labels or envelopes for unpaid bills.

5/16/2020 2:02:03 PM Paid/Unpaid Taxes at Face 5/16/2020

Zip	Description	Amount	Paid	Unpaid	Count
21 Prompton					
Paid					
	County Tax				2
	State Tax				
	Severalty Tax	215.00			
	Total	215.00	215.00		
Unpaid					
	County Tax				179
	State Tax				
	Severalty Tax	3885.00			
	Total	3885.00		3885.00	
	Per Capita/Occupation Fees	5955.00	510.00	5445.00	107
Real Estate					
	Unpaid				
	County Tax	361,764.00			107
	State Tax	22,040.00			
	Severalty Tax	213,862.25			
	Total	597,666.25		597,666.25	
	Real Estate Total	597,666.25	510.00	597,156.25	107
22 Philadelphia					
	Total	597,881.25	510.00	597,371.25	202

Paid/Unpaid Totals

Paid/Unpaid Totals prints a summary report of the current amounts of paid and unpaid tax bills. The amounts on this report will correspond to your duplicate when you receive the data file but will change as you add bills or change amounts.

The set print flag button sets or the print flag for every record of a selected tax type. The print flag for an individual bill can be turned off and on from either the Receipt Form or the Change Form.

Clear Print Flag

The clear print flag button clears the print flag for every record of a selected tax type. The print flag for an individual bill can be turned off and on from either the Receipt Form or the Change Form.

The screenshot shows a 'Municipal Tax List' report. The header includes 'Municipal Tax List' and 'MICHIGAN'S ANNUAL TAX COLLECTOR'. The table has columns for 'Bill', 'Name', 'Description', 'Face', 'Discount', 'Penalty', and 'Total'. The data rows list various tax types such as 'UNIFIED TAXES OF MICHIGAN', 'PROPERTY TAX', 'SCHOOL TAX', and 'COMMERCIAL TAX'. The bottom of the report shows a summary of 'Total' amounts for 'Face', 'Discount', 'Penalty', and 'Total'.

Mort Co Report

The Mort Co Report button will prompt you to select a mortgage company and tax type (Municipal or School) then list each bill with the bill number, tax map number, owner name, description of the tax and the taxes at discount, face and penalty for the selected mortgage company. If the mortgage company is left blank, then the program will print receipts for the bills with the print flag set.

Flagged Receipts

The Flagged Receipts button will prompt you to select a mortgage company and tax type (Municipal or School), and then print receipts for all bills of that tax type for the selected mortgage company. If the mortgage company is left blank, then the program will print receipts for the bills with the print flag set.

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