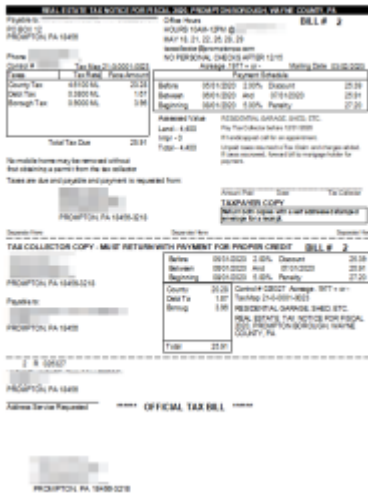
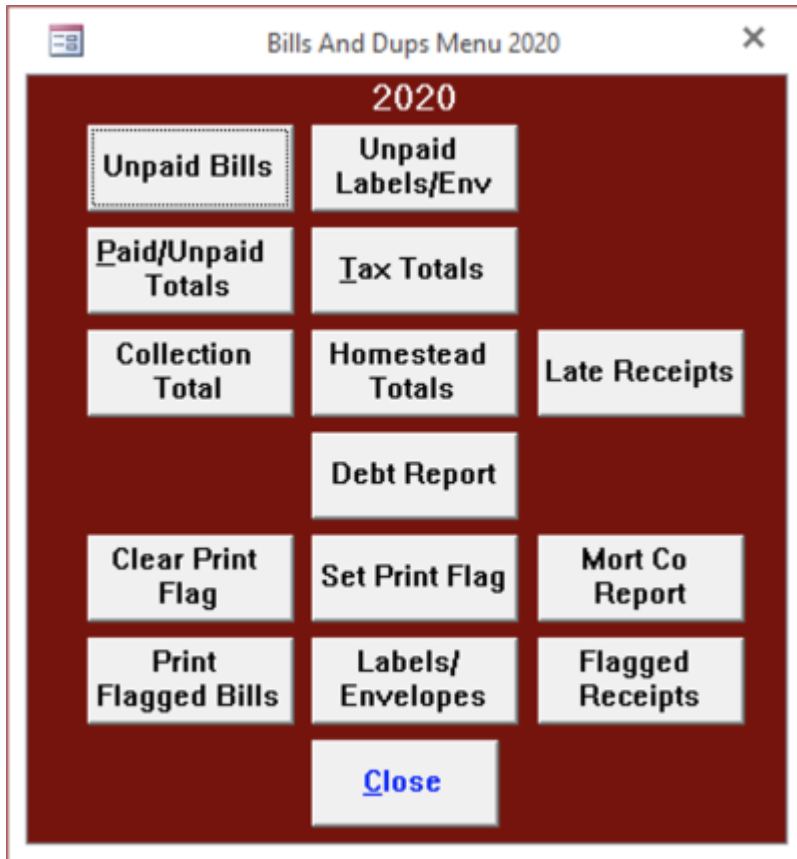


Bills and Dups Menu



Unpaid Bills

The Unpaid Bills button will print bills for those that remain unpaid. Real Estate and PerCapita/Occupation print separately. We have placed the address on the bill to show through a window envelope after folding.

An asterisk (*) appears next to the bill number for properties that are for sale by Tax Claim. Unpaid bills can be selected by zip code, leave this field blank to print all unpaid bills.



Unpaid Labels/Env

Unpaid Labels/Env will print labels or envelopes for unpaid bills.

5/19/2020 2:02:05 PM **Paid/Unpaid Taxes at Face** 5/19/2020

Per Cap/By Occup	Description	Amount	Paid	Unpaid	Count
Paid					
	County Tax				2
	State Tax				
	Borough Tax	\$15.00			
	Total	\$15.00	\$15.00		
Unpaid					
	County Tax				179
	State Tax				
	Borough Tax	\$200.00			
	Total	\$200.00	\$200.00	\$200.00	
Per Cap/By Occup	Total	\$215.00	\$215.00	\$200.00	181
Real Estate					
	County Tax	\$74,798.75			187
	State Tax	\$1,083.90			
	Borough Tax	\$13,288.25			
	Total	\$79,170.90	\$79,170.90	\$79,170.90	187
Real Estate Total		\$79,170.90	\$79,170.90	\$79,170.90	187
Total		\$79,385.90	\$79,385.90	\$79,385.90	208

Paid/Unpaid Totals

Paid/Unpaid Totals prints a summary report of the current amounts of paid and unpaid tax bills. The amounts on this report will correspond to your duplicate when you receive the data file but will change as you add bills or change amounts.

5/19/2020 2:02:02 PM **Tax Totals**

Per Cap/By Occup	Description	Amount	Total Assessment	Count
21 Prompton				
Per Cap/By Occup	Per Capita	\$920.00	24,750	101
	County Total			
	Municipal Tax	\$650.00		
	Total	\$920.00		
Real Estate	County Tax	\$67,798.75	11,909,400	177
	State Tax	10,280.90		
	Borough Tax	\$13,288.25		
	County Total	\$88,688.60		
	Municipal Tax	\$13,288.25		
	Total	\$101,976.85		
Total		\$102,896.85		

Tax Totals

Tax Totals also produces a summary report. The amounts on this report will correspond to your duplicate when you receive the data file but will change as you add bills or change amounts.

Collection Totals							Page 1
DATE	NO. BILLS	NO. PAID	NO. UNPAID	AMOUNT	AMOUNT	AMOUNT	
1/1/2025	1	0	1	100.00	0.00	100.00	
1/2/2025	1	1	0	100.00	100.00	0.00	
1/3/2025	1	0	1	100.00	0.00	100.00	
1/4/2025	1	1	0	100.00	100.00	0.00	
1/5/2025	1	0	1	100.00	0.00	100.00	
1/6/2025	1	1	0	100.00	100.00	0.00	
1/7/2025	1	0	1	100.00	0.00	100.00	
1/8/2025	1	1	0	100.00	100.00	0.00	
1/9/2025	1	0	1	100.00	0.00	100.00	
1/10/2025	1	1	0	100.00	100.00	0.00	
1/11/2025	1	0	1	100.00	0.00	100.00	
1/12/2025	1	1	0	100.00	100.00	0.00	
1/13/2025	1	0	1	100.00	0.00	100.00	
1/14/2025	1	1	0	100.00	100.00	0.00	
1/15/2025	1	0	1	100.00	0.00	100.00	
1/16/2025	1	1	0	100.00	100.00	0.00	
1/17/2025	1	0	1	100.00	0.00	100.00	
1/18/2025	1	1	0	100.00	100.00	0.00	
1/19/2025	1	0	1	100.00	0.00	100.00	
1/20/2025	1	1	0	100.00	100.00	0.00	
1/21/2025	1	0	1	100.00	0.00	100.00	
1/22/2025	1	1	0	100.00	100.00	0.00	
1/23/2025	1	0	1	100.00	0.00	100.00	
1/24/2025	1	1	0	100.00	100.00	0.00	
1/25/2025	1	0	1	100.00	0.00	100.00	
1/26/2025	1	1	0	100.00	100.00	0.00	
1/27/2025	1	0	1	100.00	0.00	100.00	
1/28/2025	1	1	0	100.00	100.00	0.00	
1/29/2025	1	0	1	100.00	0.00	100.00	
1/30/2025	1	1	0	100.00	100.00	0.00	
1/31/2025	1	0	1	100.00	0.00	100.00	
TOTAL	31	15	16	3100.00	1500.00	1600.00	

Collection Totals

Collection Total provides you with tax totals collected between dates that you specify.

Homestead Totals

Homestead Totals provides counts of the paid/unpaid bills entitled to the Homestead exemption.

Late Receipts

Late Receipts displays payments recorded between two user specified dates that were posted after their due date. Everyone realizes that some payments will be recorded after the due date because of mail delays or for other reasons so the inputs include a Grace Period that will cause the report to ignore payments recorded within that many days of the due date. The report displays payments where the Payment Date is after the Start of Face for discount payments, after the End of Face for face payments, or after the respective installment due date for face installment payments.

Debt Report

todo

Set Print Flag

The set print flag button sets or the print flag for every record of a selected tax type. The print flag for an individual bill can be turned off and on from either the Receipt Form or the Change Form.

Clear Print Flag

The clear print flag button clears the print flag for every record of a selected tax type. The print flag for

an individual bill can be turned off and on from either the Receipt Form or the Change Form.

Page 4 of 10

Municipal Tax List

Bill #	Payee	Name	Description	Orig	In Coll	Other
				AMOUNT	AMOUNT	AMOUNT
				Discoun	Penalty	
01	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
02	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
03	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
04	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
05	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
06	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
07	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
08	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
09	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
10	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
11	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
12	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
13	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
14	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
15	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
16	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
17	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
18	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
19	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
20	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
21	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
22	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
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80	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
81	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
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85	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
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87	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
88	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
89	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
90	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
91	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
92	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
93	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
94	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
95	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
96	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
97	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
98	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
99	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100
100	0100000000	UNITED STATES OF AMERICA	Taxes	100	100	100

Mort Co Report

The Mort Co Report button will prompt you to select a mortgage company and tax type (Municipal or School) then list each bill with the bill number, tax map number, owner name, description of the tax and the taxes at discount, face and penalty for the selected mortgage company. If the mortgage company is left blank, then the program will print receipts for the bills with the print flag set.

0100000000 0100000000 0100000000 0100000000 0100000000 0100000000

Payable to: TAX COLLECTOR
ORCA 1600
HOURS: 9:00 AM - 5:00 PM
MAY 18, 21, 22, 28, 29, 30

Phone: [REDACTED]
City: [REDACTED]
State: [REDACTED]
Zip: [REDACTED]

Bill # 24
MAY 18, 21, 22, 28, 29, 30

Amount Due: \$100.00
Original Balance: \$100.00
Interest: \$0.00
Penalty: \$0.00

Assessed Date: 01/01/2020
Lump Sum: \$100.00
Term: 30 Years
Rate: 3.00%

Pay to the Collector: \$100.00
Printed on 05/18/2020

Taxes are due and payable and payment is requested from: [REDACTED]
UNITED STATES OF AMERICA
WASHINGTON, DC 20540-0001

Payable to: [REDACTED]
City: [REDACTED]
State: [REDACTED]
Zip: [REDACTED]

Bill # 24
MAY 18, 21, 22, 28, 29, 30

Amount Due: \$100.00
Original Balance: \$100.00
Interest: \$0.00
Penalty: \$0.00

Assessed Date: 01/01/2020
Lump Sum: \$100.00
Term: 30 Years
Rate: 3.00%

Pay to the Collector: \$100.00
Printed on 05/18/2020

Taxes are due and payable and payment is requested from: [REDACTED]
UNITED STATES OF AMERICA
WASHINGTON, DC 20540-0001

UNITED STATES OF AMERICA
WASHINGTON, DC 20540-0001

Print Flagged Bills

The Flagged Bills button will prompt you to select a mortgage company and tax type (Municipal or School), and then print bills for all bills of that tax type for the selected mortgage company. If the mortgage company is left blank, then the program will print bills for the bills with the print flag set.



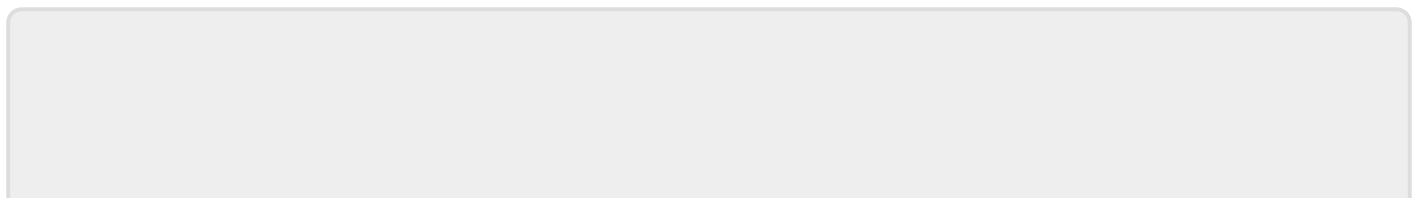
Labels/Envelopes

The Labels/Envelopes button will print labels and envelopes based on the status of the print flag. The program is setup to use labels 1 x 2 5/8; this corresponds to Avery number 5160.



Flagged Receipts

The Flagged Receipts button will prompt you to select a mortgage company and tax type (Municipal or School), and then print receipts for all bills of that tax type for the selected mortgage company. If the mortgage company is left blank, then the program will print receipts for the bills with the print flag set.



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