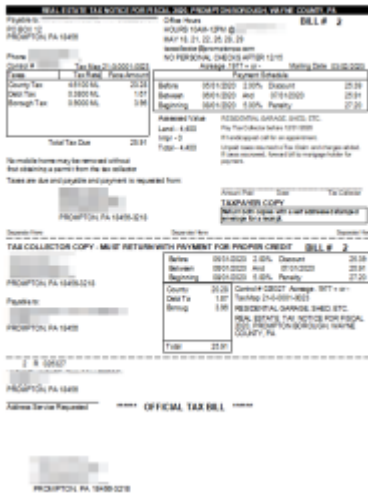
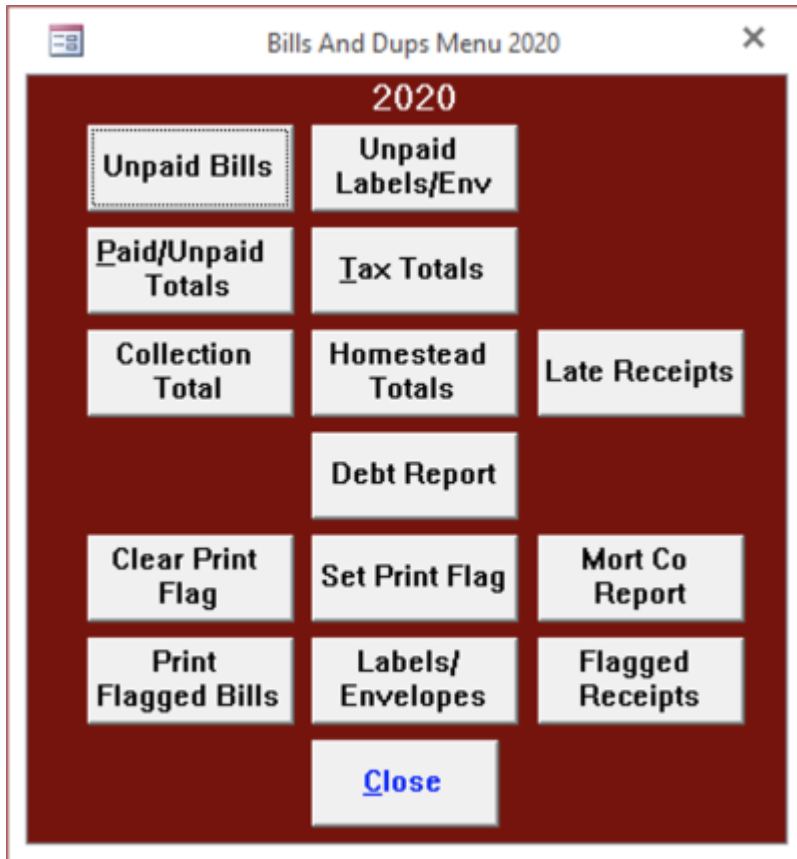


Bills and Dups Menu



Unpaid Bills

The Unpaid Bills button will print bills for those that remain unpaid. Real Estate and PerCapita/Occupation print separately. We have placed the address on the bill to show through a window envelope after folding.

An asterisk (*) appears next to the bill number for properties that are for sale by Tax Claim. Unpaid bills can be selected by zip code, leave this field blank to print all unpaid bills.



Unpaid Labels/Env

Unpaid Labels/Env will print labels or envelopes for unpaid bills.

5/19/2020 2:02:05 PM **Paid/Unpaid Taxes at Face** 5/19/2020

Per Capita/Occupation	Description	Amount	Paid	Unpaid	Count
Paid	County Tax				2
	State Tax				
	Borough Tax	\$15.00			
	Total	\$15.00	\$15.00		
Unpaid	County Tax				179
	State Tax				
	Borough Tax	\$200.00			
	Total	\$200.00	\$200.00		
Per Capita/Occupation Total		\$215.00	\$215.00		181
Real Estate	County Tax	\$11,794.00			187
	State Tax	\$1,063.40			
	Borough Tax	\$13,281.00			
	Total	\$26,138.40	\$26,138.40		
Real Estate Total		\$26,138.40	\$26,138.40		187
Total		\$26,353.40	\$26,353.40		268

Paid/Unpaid Totals

Paid/Unpaid Totals prints a summary report of the current amounts of paid and unpaid tax bills. The amounts on this report will correspond to your duplicate when you receive the data file but will change as you add bills or change amounts.

5/19/2020 2:02:02 PM **Tax Totals**

Per Capita/Occupation	Per Capita	Total Assessment	Count
21 Prompton	County Total	\$650.00	181
	Municipal Tax	\$650.00	
	Total	\$650.00	
	Real Estate		
County Total	County Tax	\$67,794.00	177
	State Tax	\$6,063.40	
	Borough Tax	\$13,281.00	
	Total	\$87,138.40	
Real Estate		\$87,138.40	177
Total		\$87,788.40	268

Tax Totals

Tax Totals also produces a summary report. The amounts on this report will correspond to your duplicate when you receive the data file but will change as you add bills or change amounts.

REPORT	DATE	PERIOD	PER TYPE	PER PER	PERIOD	PERIOD	PERIOD
Transfer Service	0	0	0	0	0	0	0
Transfer Service	0	0	0	0	0	0	0
Other Fees	0	0	0	0	0	0	0
Administrative	0	0	0	0	0	0	0

Collection Totals

Collection Total provides you with tax totals collected between dates that you specify.

Homestead Totals

Homestead Totals provides counts of the paid/unpaid bills entitled to the Homestead exemption.

Late Receipts

Late Receipts displays payments recorded between two user specified dates that were posted after their due date. Everyone realizes that some payments will be recorded after the due date because of mail delays or for other reasons so the inputs include a Grace Period that will cause the report to ignore payments recorded within that many days of the due date. The report displays payments where the Payment Date is after the Start of Face for discount payments, after the End of Face for face payments, or after the respective installment due date for face installment payments.

Debt Report

[todo](#)

Set Print Flag

The set print flag button sets or the print flag for every record of a selected tax type. The print flag for an individual bill can be turned off and on from either the Receipt Form or the Change Form.

Clear Print Flag

The clear print flag button clears the print flag for every record of a selected tax type. The print flag for

an individual bill can be turned off and on from either the Receipt Form or the Change Form.

Mort Co Report Page 4 of 10

Bill #	Owner	Description	Rate	In Coll	Other
101-000000001	UNITED STATES OF AMERICA	State	1.000	0.000	0.000
101-000000002	UNITED STATES OF AMERICA	State	1.000	0.000	0.000
101-000000003	UNITED STATES OF AMERICA	State	1.000	0.000	0.000
101-000000004	UNITED STATES OF AMERICA	State	1.000	0.000	0.000
101-000000005	UNITED STATES OF AMERICA	State	1.000	0.000	0.000
101-000000006	UNITED STATES OF AMERICA	State	1.000	0.000	0.000
101-000000007	UNITED STATES OF AMERICA	State	1.000	0.000	0.000
101-000000008	UNITED STATES OF AMERICA	State	1.000	0.000	0.000
101-000000009	UNITED STATES OF AMERICA	State	1.000	0.000	0.000
101-000000010	UNITED STATES OF AMERICA	State	1.000	0.000	0.000
101-000000011	THE BOARD OF RECEIPTS	State	1.000	0.000	0.000
101-000000012	RECEIPTS FOR MEDICAL COST	State	1.000	0.000	0.000
101-000000013	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000014	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000015	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000016	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000017	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000018	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000019	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000020	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000021	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000022	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000023	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000024	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000025	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000026	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000027	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000028	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000029	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000030	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000031	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000032	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000033	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000034	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000035	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000036	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000037	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000038	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000039	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000040	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000041	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000042	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000043	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000044	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000045	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000046	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000047	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000048	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000049	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000050	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000051	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000052	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000053	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000054	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000055	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000056	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000057	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000058	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000059	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000060	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000061	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000062	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000063	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000064	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000065	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000066	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000067	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000068	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000069	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000070	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000071	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000072	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000073	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000074	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000075	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000076	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000077	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000078	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000079	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000080	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000081	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000082	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000083	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000084	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000085	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000086	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000087	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000088	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000089	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000090	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000091	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000092	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000093	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000094	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000095	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000096	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000097	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000098	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000099	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000
101-000000100	RECEIPTS FOR LIBRARY COST	State	1.000	0.000	0.000

Mort Co Report

The Mort Co Report button will prompt you to select a mortgage company and tax type (Municipal or School) then list each bill with the bill number, tax map number, owner name, description of the tax and the taxes at discount, face and penalty for the selected mortgage company. If the mortgage company is left blank, then the program will print receipts for the bills with the print flag set.

RECEIPTS FOR MEDICAL COST

PAYEE TO: TAX COLLECTOR OFFICE 1605
 PRINCETON, PA 18502

DATE: MAY 18, 21, 22, 23, 24, 25

AMOUNT: \$100.00

INTEREST: \$0.00

Penalty: \$0.00

RECEIPTS FOR LIBRARY COST

PAYEE TO: TAX COLLECTOR OFFICE 1605
 PRINCETON, PA 18502

DATE: MAY 18, 21, 22, 23, 24, 25

AMOUNT: \$100.00

INTEREST: \$0.00

Penalty: \$0.00

OFFICIAL TAX BILL

Print Flagged Bills

todo



Labels/Envelopes

The Labels/Envelopes button will print labels and envelopes based on the status of the print flag. The program is setup to use labels 1 x 2 5/8; this corresponds to Avery number 5160.



Flagged Receipts

The Flagged Receipts button will prompt you to select a mortgage company and tax type (Municipal or School), and then print receipts for all bills of that tax type for the selected mortgage company. If the mortgage company is left blank, then the program will print receipts for the bills with the print flag set. The Flagged Bills button will prompt you to select a mortgage company and tax type (Municipal or School), and then print bills for all bills of that tax type for the selected mortgage company. If the mortgage company is left blank, then the program will print bills for the bills with the print flag set.

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Last update: 2020/05/21 15:58 UTC

