

# Import Tax Duplicate

This process allows you to update the address records for your property owners based on the information maintained in the County Assessment office.

1. Click on the [Import Duplicate] button
2. Browse to the location of the tax duplicate file
3. Double-click on the file to select it

Updating the address records has the following effects:

- All existing property owner records are replaced with the latest information from the Assessment Office
- "Custom" contacts are not affected

From:  
<https://grandjean.net/wiki/> - **Grandjean & Braverman, Inc**

Permanent link:  
[https://grandjean.net/wiki/notifier/import\\_duplicate](https://grandjean.net/wiki/notifier/import_duplicate)

Last update: **2015/11/09 22:46 UTC**

