Wayne County Commercial Assessment

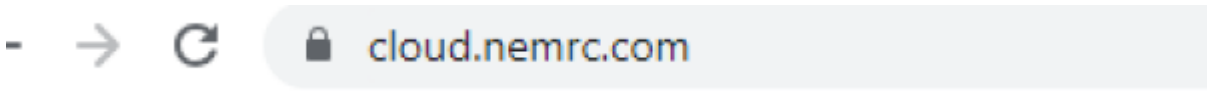
Microsolve Manual

The following manual will walk you step by step on how to access the Microsolve system to get Commercial Cost Reports

Note - You must be a licensed assessor to access the Microsolve system. You will also need to have the Assessor2k program open to access the login credentials

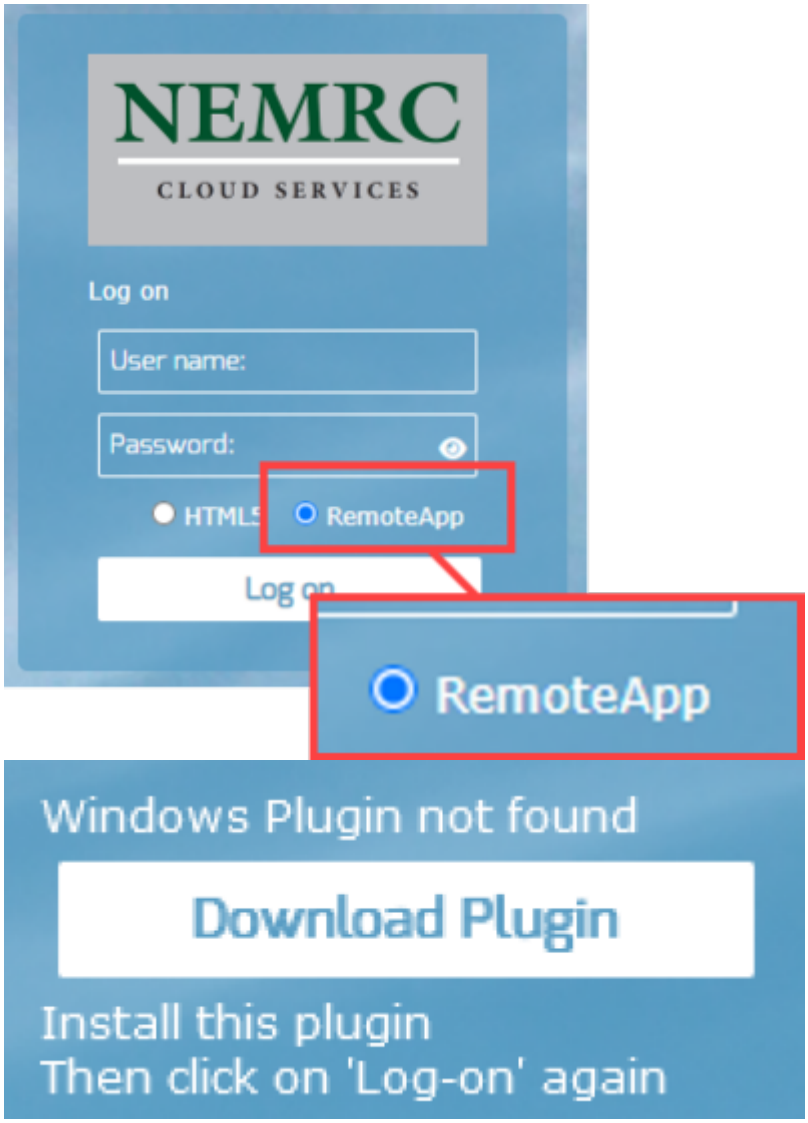
Step 1 - Connect

Since Microsolve is an cloud based resource, you must first go to the website to log in. Click the following link or type into your internet browser's address bar: https://cloud.nemrc.com/



Step 2 - Enter Credentials

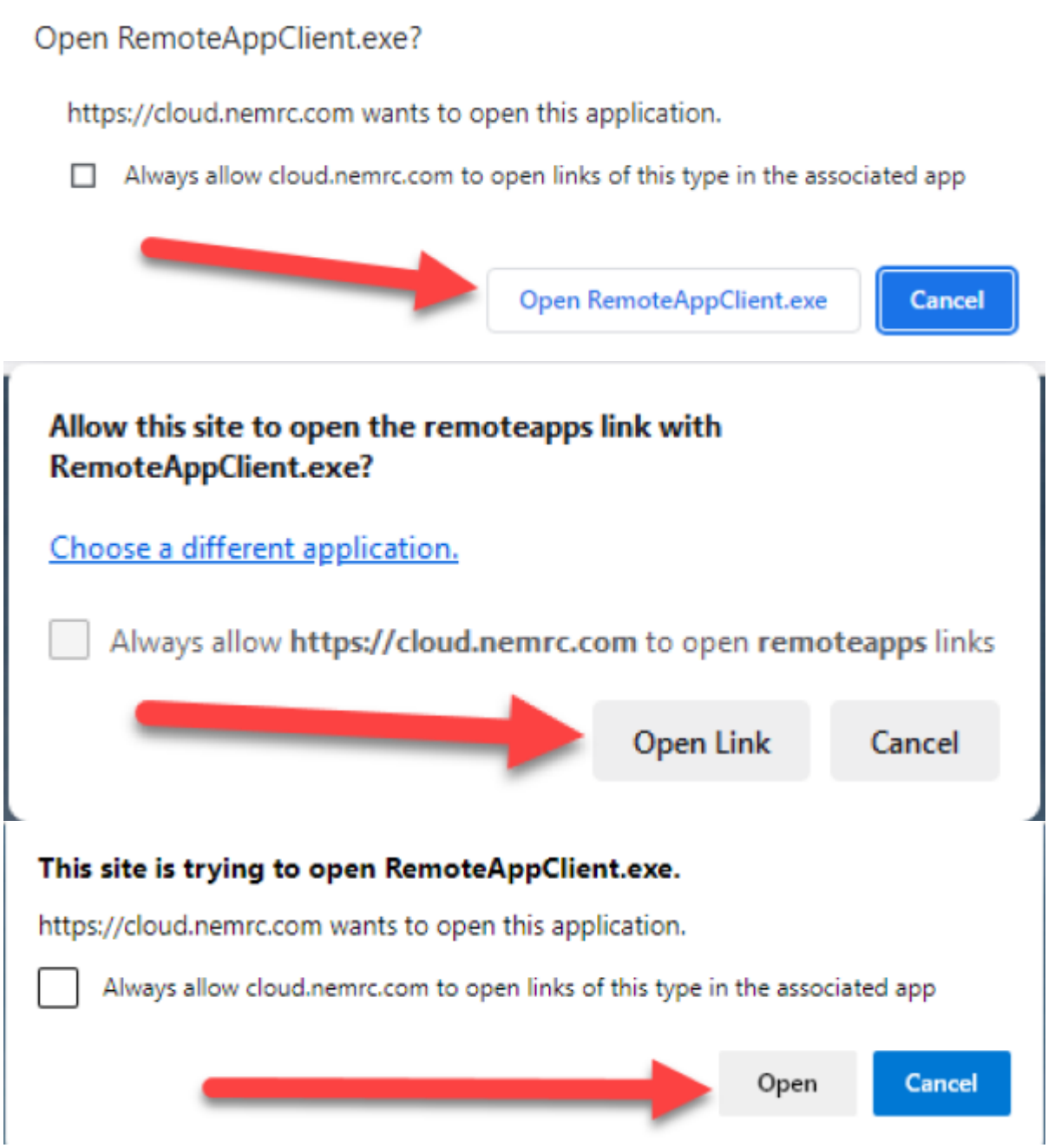
Now that you are at the login page, you must put in the credentials. You will also notice, just above the "Log on" button, there are 2 radio buttons. You want to make sure that the "Remote Desktop App" button is selected. ***Refer to Assessor2k's Credentials Section for USERNAME and PASSWORD***



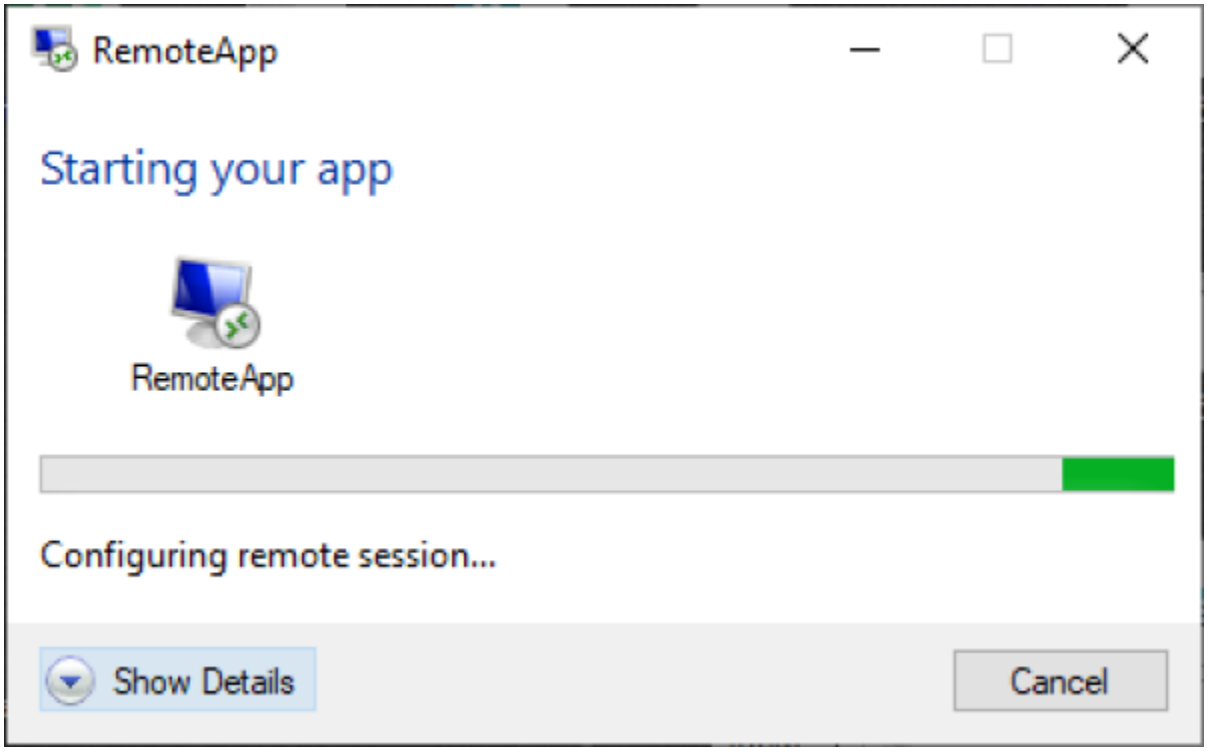
NOTE: //If it is your first time logging in, or your first time in a while, you may receive an extra message saying, “Windows Plugin not found”. You can click on the “Download Plugin” button. //

Step 3 - Run the Program

You will now be prompted by your browser asking for permission to run the program. Each browser displays a differently, but you want to allow the program to run. Then you will see a “pop-up” window that displays the app is starting.



IN ORDER FROM LEFT TO RIGHT: *Google Chrome, Mozilla Firefox, Microsoft Edge*



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